Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
January 19, 2016

Present: Debbie Wingo, President; Dan Wells, Vice President; Brian Jackman, Member; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Nancie Castro, Dir. Of Human Resources and Curriculum; Angelica Thomas, Director of Special Education; Sarah Steen, Curriculum Co-Coordinator; Leslie Adair, Christina Orsi, Alyssa Wooten, David Olson, Principals; Celli Coeville, Admin. Assistant, Grace Merritt, Admin. Assistant

I. OPEN SESSION

a. Call to Order at 6:09 PM
b. Roll Call to Establish Quorum – Mrs. Thomas & Mr. Carlson were absent
c. Approval of Agenda
d. Public Hearing – No comments

MSA (Jackman/Wells) approve the agenda

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Wingo		Thomas/Carlson	
Wells/Jackman			

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1,54956.7,54956.8, 54956.9,54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918 (c)

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:30 PM

Welcome from Board –
The Pledge of Allegiance was recited.

In closed session –

MSA (Jackman/Wells) approve the hiring of employee #'s 11396, 11397, 11398, 11399 and 11400.
The resignation of employee # 11401 was accepted.
The retirement of employee # 11402 was approved.

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Wingo		Thomas/Carlson	
Jackman/Wells			

Superintendent's Report –In December, Dr. Bridges attended winter programs for Monticello, Hawkins, and Traina Schools. Dr. Bridges, Nancie Castro and Sarah Steen attended an English Language Arts Publisher Fair at the County Office of Education for the English Language Arts pilot that will be implemented next year. Dr. Bridges spent winter break at Jefferson School preparing for the school opening along with the help of principal, Alyssa Wooten, and her staff. The new Jefferson School campus opened on January 5, 2016. There were a few minor issues that tested some of the systems- such as a brief power outage and some plumbing issues that have been resolved. Dr. Bridges recognized Grace Merritt for the twenty-one years that she has served the District by presenting her with a plaque. Grace has been the Assistant to the Superintendent for the last three Superintendents. Dennis Merritt, Grace's husband, was also recognized as he has shared Grace with the District for over 150 board meetings. A short break for punch and refreshments ensued.

III. PUBLIC HEARING – No comments from the public.

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IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Regular Board Meetings December 8, 2015
4.2 Warrants – December 2015
4.3 Financials – December 2015
4.4 RGM Associates Change Order Requests # 110-113 for Jefferson School
4.5 Calstate TEACH agreement

MSA (Wells/Jackman) approve the consent agenda.

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Wingo		Thomas/Carlson	
Jackman/Wells			

V. EDUCATIONAL SERVICES

5.1 Student Body Reports -

Natalie Hewey, student council president, provided the Monticello School report. This month's character pillar is fairness. Natalie reported that fairness means taking turns and sharing, playing by the rules and avoiding blaming others. The upcoming spirit day is College Day . The Pioneer School for the third graders is occurring now and they look sharp in their pioneer school outfits.

Kyla Alexandre, Hawkins ASB vice president, reported that after the break the 6th graders had an Ancient Artifact presentation about ancient Egypt at Hawkins. In appreciation of moms, Hawkins hosted Moms & Muffins, where a breakfast of muffins and juice was served to students and their mothers. Basketball has kicked into high gear, with 5th-8th grade having tournaments this week. The 8th grade Road to High School is moving forward. The California Junior Scholarship Foundation (CJSF) has had 3 of the 4 forms filled out for their foundation for high school. The ASB is planning a science based Fun Friday. On January 22, there will be a beginning band performance for the school. February 5th will be a sports themed spirit day in honor of the Super Bowl.

Cierra Spikes, Jefferson ASB president, reported that the new campus is amazing. The new classrooms have smartboards, and the triangle desks are growing on the students. The students are very happy with the new campus. Before the break, a canned food drive was held. The drive was a big success as over 2,000 cans of food were collected. As a result of reaching the large number of canned goods received, Principal Wooten will have a whipped cream pie in the face at the upcoming sports rally. Jefferson had a staff vs. student volleyball game and the staff won. There will be an open house at Jefferson this week and a ribbon cutting ceremony on Saturday. The ceremony on Saturday, January 23 will be open to the public. There will be a sports rally on January 29th and everyone is very excited as the sports rally will be hosted in the new gym.

Reyva Dhillon, the Traina ASB president, reported that the students at Traina are showing their school spirit as the first Friday of every month is Tiger Friday. Some of the spirit days have been Neon Day and Fandom Day. Traina's Annual Winter Concert was a success with kindergarten through eighth grade participating and spreading holiday cheer. Ugly sweater day and pajama day occurred as well. The December fund raiser was ASB candy grams. The candy grams earned over $250.00. The ASB Now is working with Pink Turtle ice cream shop on a gift card fund raiser. Traina is excited about their February semi-formal dance called Top hats & Tiaras.

5.2 School Parent Group Reports –

Susana Manjarrez, the president from Traina's parent group reported that they have had some changes on the parent board. New members were elected before the winter break. The parent's club has helped with 6th grade science camp fund raising. The parent's club helped the ASB purchase their spirit jerseys. Traina Night Out at the Taqueria will continue to help raise funds. See's candy and Box Top fund raisers will continue in the Fall and Spring. The parent's club was unsuccessful in obtaining the fireworks booth for a fundraiser. They are now looking into a trivia night to help raise funds for the classrooms and to help generate funds for the school.

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Tina Bender, the president from Jefferson & Monticello parent's club, was unable to attend. However, she prepared a PowerPoint presentation that was presented by Alyssa Wooten & Leslie Adair. The mission of the Jefferson/Monticello PFA is to foster positive relationships between everyone and to enhance the student experience. Some of the parent's club events were the Fund Run, the Turkey Trot, one student dance and the upcoming carnival. The MJPFA has a goal to build greater awareness about the role, importance and value of the MJPFA. They are working hard to get more parent involvement. The parent's club is working to promote positive communication between MJPFA and teachers and staff. The MJPFA is providing financial support to the schools and keeping the schools into the loop. Also, Raley's Escript, Amazon Smiles and Savemart Shares are being used for fundraising for the schools.

5.3 Educator Effectiveness Plan- Mindy Maxedon noted that one of the requirements for receiving funding is that a plan must be presented to the board. Tonight is the preview of the plan for the board to be approved at a subsequent meeting. Sarah Steen and Nancie Castro have put together the components of the plan. The funds need to be spent by 2017-18 year end. The Educator Effectiveness Plan is modeled after the Common Core plan, as no templates were provided.

5.4 2016 Summer PLC Symposium- Part of the Educator Effectiveness Plan is PLC training. Nancie Castro spoke about the importance of the three day PLC training program. The District would like to take all administrative and site leadership teams to the PLC Symposium. This is a great opportunity because the 3 day institute is in San Jose this summer. We have estimated that 40 people are going to attend, which is the number of people who are in our site leadership. Dan Wells had a question about how people will sign up, Nancie Castro noted that the 40 people identified are the site leadership teams. The date the symposium will occur is July 13-15.
MSA (Jackman/Wells)-motion to approve the Summer PLC as presented.

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Wingo		Thomas/Carlson	
Jackman/Wells			

5.5 Student Enrollment – student enrollment is up by 5 students, we are making steady progress.

VI. PERSONNEL SERVICES

6.1 Revise Certificated Management/Speech Language Pathologist/Psychologist/ District Nurse Salary Schedule- a correction that reflects the current salary schedule.
MSA (Jackman/Wells)-Motion to accept the corrected salary schedule.

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Wingo		Thomas/Carlson	
Jackman/Wells			

VII. BUSINESS AND FACILTIES

7.1 Measure J Update – Dr. Bridges began with a construction update and announced the opening of the Jefferson School on Jan 5, 2016. Traina Gymnasium has a projected completion date of February 9th but Dr. Bridges feels that March is a more likely date as there have been some delays in construction but there has been great progress.

Dr. Bridges also provided a technology update. In the summer of 2014 we decided to use Google Apps for Education. Dr. Bridges reviewed the history of the purchase of the District's Chromebooks with the first roll out in December, 2014 and May, 2015 for the second roll out. The District has implemented Google Apps for Education, which includes applications such as Google Drive, Google Docs, and Google Slides to name a few. In July 2015, we took a team of educators to Google Apps for Education Conference at Google in Palo Alto for professional development. The District has 2 Chromebook carts per grade level. We had $600,000 set aside from Measure J technology purchases, next year we have a remaining budget of roughly $133,149 remaining for Tk-2nd grade Chromebook purchases. This will be the first year that every class will have access to Chomebooks for testing.

7.2 Acceptance of the 2014-2015 Audit
MSA (Wells/Jackman) move to accept the audit.

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Wingo		Thomas/Carlson	
Jackman/Wells			

7.3 Governor's Budget Proposal Update- Mindy Maxedon reported that she and Dr. Bridges attended a School Services of California workshop in Sacramento. Mindy reported that there is good news for 2016-17. If it moves forward as it is currently proposed, the LCFF will be at 95% of funding which is several years in advance of the original time frame. This is a sign that California's state economy continues to be strong. Additional one time funding was mentioned, the funding would be $214 per ADA to be paid as mandate revenue which is how all one time revenue is paid. Mindy noted that there was a lot of discussion about proportionality. The district's current year's proportionality calculation is based on prior year's expenditures. Once LCFF is fully implemented, the amount of Supplemental/Concentration funds will be based on statute with no 'formula' that uses prior year expenditures as a 'benchmark'. This will increase the annual amount of supplemental funding we will be required to spend. More information will become available as Mindy will begin to work on second interim. There is a CBO meeting on Friday and Finance Advisory at the end of the month where guidance will be provided. Mindy will bring that information forth at our February meeting.

7.4 December 2015 Budget Adjustments
MSA (Jackman/ Wells)-motion to approve the budget adjustments as presented.

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Wingo		Thomas/ Carlson	
Jackman/ Wells			

7.5 Signature Authority Change, Resolution 2016-01-01-
MSA (Jackman/Wells)- motion to approve the Signature Authority Change Resolution 2016-01-01 as presented.

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Wingo		Thomas/Carlson	
Jackman/ Wells			

7.6 Williams Act Quarterly Reporting- There were no Williams Act complaints to report to the board and community.

VIII. BOARD DISCUSSION AND REPORTS

8.1 Revise Instruction Board Policy and Administrative Regulation 6164.6, Identification and Education Under Section 504, Second Reading.
MSA (Wells/Jackman) Motion to approve the acceptance of AR 6164.6.

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Wingo		Thomas/Carlson	
Jackman/ Wells			

8.2 Revise Personnel BP 4121, Temporary/Substitute Personnel;
AR 4161.1/ 4361.1, Personal Illness/ Injury Leave;
AR 4261 Personal Illness/ Injury Leave;
4161.2/ 4261.2/ 4361.2 Personal Leaves, First Reading- Nancie Castro reported that new Sick Leave for All policy is included.

8.3 Items For Next Board Meeting –

- Board policies
- Educator effectiveness plan

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IX. ADJOURNMENT – 7:18 PM Time (Wells/Jackman)

Respectfully submitted,

James W. Bridges
Secretary to the Board

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