INFORMATION SHEET FOR 2/9/16 TRUSTEES' MEETING

Attachment: 4.5

TO: Jim Bridges

FOR: Board of Trustees

FROM: Mindy Maxedon

ISSUE: Surplus Items

BACKGROUND:

The Maintenance and Technology Departments have maintained storage of numerous items that the school district is no longer using due to outdated or non-functioning equipment. To free up the space occupied by this outdated and/or non-functioning equipment, we would like to surplus the items listed below. The items listed below our from the Jefferson campus.

ITEMS TO BE SURPLUSED

Description of Items: Various equipment components and miscellaneous items.

ITEM	Jefferson ID Number
Samsung TV	0843
Samsung TV	0851
Phillips Magnavox TV	0725
Samsung TV	0789
Samsung TV	0805
Mac Computer Screen	00236
Mac Computer Screen	00235
Samsung TV (4 total)	No tags
Sharp TV	No tag
Toshiba TV	No tag
General Electric TV (4 total)	No tags
3M Overhead Projector	No tag
Magnavox TV/DVD Combo	No tag
Magnavox DVD Player (2)	No tags
Quasar VHS Player	0810
Samsung DVD/VCR Player	No tag

Disposition of Items: Given age and condition of these items, they will be properly disposed of through an eWaste process.

RECOMMENDATION: Approve the items listed above as surplus.